

PROGRESS REPORT - TON & GELLI BOYS & GIRLS CLUB

DEAN JONES - CLUB DEVELOPMENT FIELD WORKER

AUGUST 1<sup>ST</sup>. to SEPTEMBER 7<sup>TH</sup>. 2005

1. *Three Boys & Girls Clubs involved in project visited for familiarisation.*
2. *Met with Management Committee at Club on 15<sup>th</sup>. Aug., discussed issues of concern, my plans for short term development, finances, etc.*
3. *Agreed a budget for immediate work with treasurer, also negotiated petty cash system.*
4. *Consult regularly with club leader, good relationship developed.*
5. *Club administrative and management systems familiarised with.*
6. *Met Dave Evans from Boys & Girls Clubs of Wales, received information, etc.*
7. *Carried out publicity prior to club opening, posters and leaflets distributed to local secondary and primary schools, also at Phoenix centre and Library.*
8. *Press release due in Rhondda Leader w/c 12<sup>th</sup>. Sept, outlining programme and seeking new volunteer staff.*
9. *Improvements carried out at club incl. cleaning, removal of unwanted items, some re-decoration and re-organisation of areas. A positive response has been received from adults and young people regarding these improvements.*
10. *Some new equipment has been purchased incl. board games, portable CD player, DVD player, tables & chairs and Video.*
11. *Recovering and levelling of snooker table and minor electrical work eg. installation of points in office and checking lighting organised via RCBI small works team, hopefully in near future.*
12. *Computers installed at club, one in office and another in games room for use by young people*
13. *Most volunteer staff at club have been met.*
14. *Contacts re-established with Youth Service, particularly re- Duke of Edinburgh Awards.*
15. *Account opened with County Borough Supplies, first order for sport and art materials placed.*
16. *Club affiliated to Youth Cymru.*
17. *Sports Activities Pack purchased from B & G Clubs of Wales.*
18. *Club opened 6<sup>th</sup>. Sept., over 30 young people in attendance.*
19. *Information researched/ordered for resource base eg. Health Council, Drug Aid, Sports Council.*
20. *Some info displayed and notice boards re-organised.*
21. *Beginning process of getting to know members of club.*
22. *Various licences checked, eg T.V., music, film.*
23. *Insurance matters being looked into, public and employers liability.*
24. *Two volunteers recruited to assist with basic improvements that have been carried out at club, will assist on odd occasions as needed..*